

CONSTITUTION OF THE FEDERATED GOVERNING BODY FOR LAUREL LANE PRIMARY SCHOOL AND ST MARTIN'S CHURCH OF ENGLAND PRIMARY SCHOOL

1.1 Members of the Federated Governing Body

- 1.1.1 The number of people who shall sit on the Federated Governing Body shall be not less than 6 and not more than 11.
- 1.1.2 The Federated Governing Body shall have the following members:
 - 1.1.2.1 5 governors (not staff) can be appointed by Directors under clause 1.2.1;
 - 1.1.2.2 For each school 1 staff member, appointed under clause 1.2.2;
 - 1.1.2.3 For each school 1 parent member elected or appointed under clause 1.2.4;
 - 1.1.2.4 Vicar of St Martin's Church (ex-Officio), appointed under clause 1.2.1.
- 1.1.3 The Directors (all or any of them) shall also be entitled to serve on the Governing Body and attend any meetings of the Federated Governing Body. Any Director attending a meeting of the Federated Governing Body shall count towards the quorum for the purposes of the meeting and shall be entitled to vote on any resolution being considered by the Federated Governing Body.
- 1.1.4 All persons appointed or elected to the Federated Governing Body shall give a written undertaking to the Directors to uphold the object of the Company.

1.2 Appointment of members of the Federated Governing Body

- 1.2.1 The Directors may appoint up to 5 persons to serve on the Federated Governing Body on the following basis:
 - 1.2.1.1 they shall have regard to ensuring that the people serving on the Federated Governing Body between them have an appropriate range of skills and experience and due attention is given to succession planning;
 - 1.2.1.2 due representation is given to any persons or body who holds the land used by the Academies on trust; and
 - 1.2.1.3 they shall seek nominations for 1 of the persons to be appointed from the local community.
- 1.2.2 The Federated Governing Body shall invite nominations from all staff employed under a contract of employment or a contract for services or otherwise engaged to provide services to the Academies (excluding the Head of School) and, where there are any contested posts, shall hold an election by a secret ballot. All arrangements for the calling and the conduct of the election and resolution of questions as to whether any person is an eligible candidate shall be determined by the Federated Governing Body.
- 1.2.3 Subject to clause 1.2.8, the parent members of the Federated Governing Body shall be elected by parents of registered pupils at the Academies and he or she

must be a parent of a pupil at the Academies at the time when he or she is elected.

- 1.2.4 The Federated Governing Body shall make all necessary arrangements for, and determine all other matters relating to, an election of the parent members of the Federated Governing Body, including any question of whether a person is a parent of a registered pupil at the Academies. Any election of persons who are to be the parent members of the Federated Governing Body which is contested shall be held by secret ballot.
- 1.2.5 The arrangements made for the election of the parent members of the Federated Governing Body shall provide for every person who is entitled to vote in the election to have an opportunity to do so by post or, if they prefer, by having his ballot paper returned to the respective Academies by a registered pupil at the Academies.
- 1.2.6 Where a vacancy for a parent member of the Federated Governing Body is required to be filled by election, the Federated Governing Body shall take such steps as are reasonably practical to secure that every person who is known to them to be a parent of a registered pupil at the Academy is informed of the vacancy and that it is required to be filled by election, informed that he is entitled to stand as a candidate, and vote at the election, and given an opportunity to do so.
- 1.2.7 The number of parent members of the Federated Governing Body required shall be made up by persons appointed by the Federated Governing Body if the number of parents standing for election is less than the number of vacancies.
- 1.2.8 In appointing a person to be a parent member of the Federated Governing Body pursuant to clause 1.2.9, the Federated Governing Body shall appoint a person who is the parent of a registered pupil at the Academy; or where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age.